Student Technology Access (College) – Goals, Objectives, and Strategies   FY10
A student majority team dedicated to maximizing student technology utilization and to make recommendations regarding expenditure of student technology fee (MnSCU Policy 5.11.1).   **Updated 04/30/09**

GOAL: #1	To improve student access to technology.	Responsible Team/Ind.	Resources	Timeline	Measurable Outcome
Objective: 1a-----	To provide NCTC students with access to a computer.	Student Tech Com	Student Tech Fee	Continuous based on need	Accomplished areas
Strategies:	**1a1-** Provide student technology centers for student utilization of high tech equipment in an open computer environment.	Student Tech Com	Student Tech Fee	Continuous based on need 3 yr/recycling plan	Cyber areas completed on an annual basis
	1a2- Make all computer labs, cyber areas and the library a networking priority for the college.	Student Tech Com	Student Tech Fee	Ongoing	Issues resolved immediately
	1a3- Make instructional networks the first priority for trouble shooting upon network failure.	ITS Staff	Infrastructure	Ongoing	Network robust
	1a4- Develop procedures and a mechanism to replace/repair student-use laptops, cyber areas, and lab computers.	Student Tech Com ITS Staff	ITS Staff 3 yr/recycling plan	Current	Ongoing for the year/continuous
	1a5- Prepare information for students wishing to purchase a computer and/or software at an educational discount.	Student Tech Com	Available thru bookstore/link from web	Ongoing	Dell/Gateway Premier Services In Place Premier Microsoft in place.

	1a6- Offer a mechanism where students can check-out notebook computers.	ITS	Student Tech Fee	In Place	Library checkout laptops available for daily, weekly or semester rental on each campus
	1a7-Provide students computer to access online registration/college application	ITS	Student Tech Fee	In Place	Provided 2 computer stations located
Objective: 1b---	To Provide students remote or off campus access to technology	ITS		Ongoing	
Strategies:	**1b1**-Provide computer access to students at remote NCTC locations	ITS	Student Tech Fee	In Place/Ongoing	Areas provided on an annual basis
	1b2-Provide off campus access to email, printing, chat, news, network folders, and team sharing.	ITS	Student Tech Fee	In place Server purchased FY05	Provide access to a portal by using Virtual Office
	1b3-To provide all NCTC students with a Network, email, virtual office and D2L account	ITS	Student Tech Fee	In Place	All students have login account/network folder/e-mail account created automatically by scripts imported from ISRS
	1b4-Maintain wireless access point locations on both campuses	Student Tech Com	Student Tech Fee	Ongoing	College-wide Wireless access available and meeting security standards
	1b5- Provide technical support for implementing and maintaining the wireless system.	ITS Staff		In Place	

GOAL: #2	To enhance the use of educational technology for NCTC students.	Responsible Team/Ind.	Resources	Timeline	Measurable Outcome
Objective: 2a---	To provide extended hours for computer access and technical support	ITS	TRF Student Tech Fee/ 2 positions $11.00 per hour	Current	
Strategies:	**2a1-** Research student demand for extended computer lab hours and ITS support		Conducting Survey	Annually/Spring	Survey results
Objective: 2b---	To provide training and technical support to students.	ITS Staff	ITS Staff partly funded out of student technology fees		In Place -Monthly training sessions
Strategies:	**2b1-** Provide individual/group user training on network and software applications.	ITS Staff/Emerging Technology Specialist	ITS/ Orientation	As requested per individual student	In Place Training Sessions
	2b2-. Provide classroom training/ IT informational sessions upon request from faculty	Designated ITS Staff	ITS	Ongoing	Sessions completed
	2b3-Research and implement policies regarding student laptop technical support.	ITS	ITS	FY08/Ongoing	Report/policy recommendation
Objective: 2c--	Provide secure/comfortable access to computer labs and cyber areas – Monitor Sounds/ Disturbance	ITS/Security	Infrastructure	Ongoing	Ongoing
Strategies:	**2c1**-Provide access to security system to appropriate personnel	ITS/Security	Infrastructure/ Student Tech Fee	In progress	• Security camera's available • Security officer walk through 's p.m. hours

B. Computer Labs

GOAL: #3	To provide students with access to electronic learning resources.	Responsible Team/Ind.	Resources	Timeline	Measurable Outcome

Objective: 3a---	To equip the library on both campuses and learning center in TRF, and Accurplacer lab in EGF with adequate equipment to enhance student learning.	ITS Staff	Student Tech Fee	Ongoing	Completed as required by library personnel -3-year recycling plan
Strategies:	**3a1-** Include these areas in the computer recycling plan.	ITS Staff		In Place	Recycling Plan
Objective: 3b	College website serves as a link to electronic learning resources for utilization, both on and off campus.	Webmaster			College Website
Strategies:	**3b1-** Create an ITS web page for technology resources and communications.	ITS/Webmaster	Webmaster	In place/Ongoing	Link to Gateway/Dell Premier sites

C. Use of Student Technology Fees

GOAL: #4	**NCTC will utilize student technology fee money to maximize technology services for students.**	**Responsible Team/Ind.**	**Resources**	**Timeline**	**Measurable Outcome**
Objective: 4a---	Students will be active participants in Technology Subcommittee projects and discussions and will be encouraged to attend Technology Committee meetings.			Ongoing	Committee meeting minutes
Strategies:	**4a1-** Encourage students to attend monthly technology meetings.	Student Tech Com		Ongoing	Active participation from students
	4a2- Label all equipment purchased with student technology fees.	ITS Staff	Labels	Ongoing	Equipment is labeled
	4a3-MaintainPcounter to report number of print jobs in computer labs	ITS Staff	Tech Fee	In place	Reduction of wasted printing
	4a4- Provide students with access to colored printing on a pay basis	ITS Staff		In place	Provided color printing to students
	4a5 – Attend Student senate meeting to provide technology updates	Director of Technology		Ongoing	Meeting minutes

D. Environmental Scanning of Student Needs

GOAL: #5	**To facilitate the communication process.**	**Responsible Team/Ind.**	**Resources**	**Timeline**	**Measurable Outcome**

Objective: **5a---**	To seek student input to continuously improve technology.	Student Tech Comm	Survey	Ongoing	Ongoing E-mail Student Groups
Strategies:	**5a1-** Create a survey to gather student technology input.	Student Tech Comm		Annually/Spring	Survey Results
	5a2- Provide IT orientation sessions	Appropriate ITS Staff	Handouts PowerPoint	Fall/Spring Semesters	Sessions Provided
	5a3-Conduct focus group sessions	ITS		As needed	Focus Group Notes
	5a4 – Automatically e-mail students when their e-mail account is created.	ITS	Programmer	Ongoing	Students are E-mailed technology orientation, Registration info, etc.
	5a5 – Create Student Technology Fee informational web page	Student Tech Comm	Webmaster	FY10	Web Ticker (visited counter)